

# **Ellis County Family Dentistry**

Seth Atkins, DDS & Colby Cottongame, DDS

110 Park Place Ct, Ste 100

Waxahachie, Texas 75165

Phone: 972-937-8433

**Thank you for selecting our dental practice as your dental care provider!  
We welcome you and will make every effort to provide you with the ultimate  
dental care.**

## **General Office Policies**

1. Our office hours are Monday through Wednesday 8:00 am - 5:00 pm and Thursday 7 am – 2 pm.
2. Our Practice is built on preventive care and maintenance of oral health.
3. If you are a new patient and are not experiencing pain, your first visit will include:
  - \*Comprehensive Health History
  - \*Necessary X-Rays
  - \*Assessment by Dental Hygienist
  - \*Oral Exam by Dr. Atkin/ Dr. Cottongame
4. Further dental treatment will be discussed and scheduled after this visit.
5. A plan for preventive dentistry will be designed just for you. We recommend regular visits at least every 6 months or more often if advised by our staff. Preventive care is the best care!
6. Patients should always be ready to provide current medications and any changes in general health.
7. Payment is due at the time of service. MasterCard, Visa, Discover, American Express, Personal Check or Cash are accepted. Financing options are available through Care Credit. As a courtesy to you, we will be glad to file your insurance with proper documentation,

**Our greatest concern is your complete oral health. We look forward to  
serving your dental needs and welcome referrals.**

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**Signature**

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**Date:**